



Licensed Property Management Services

## TENANCY APPLICATION FORM

### 1. Personal Details

#### Applicant#1

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_ **Initial:** \_\_\_\_\_  
(as appears on your Driver License or Passport)

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Sex:** Male / Female

MM DD YYYY

**Driver License Number:** \_\_\_\_\_ **State of Issue:** \_\_\_\_\_

**Alternate ID Number:** \_\_\_\_\_ **Type:** \_\_\_\_\_

#### Current Address:

**Unit:** \_\_\_\_\_ **Street Number:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_ **Postal Code:** \_\_\_\_\_

#### Contacts:

**Home Phone:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_ **Cell Phone:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

**E-mail:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_



## Licensed Property Management Services

### Applicant#2

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_ **Initial:** \_\_\_\_\_  
(as appears on your Driver License or Passport)

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Sex:** Male / Female

MM DD YYYY

**Driver License Number:** \_\_\_\_\_ **State of Issue:** \_\_\_\_\_

**Alternate ID Number:** \_\_\_\_\_ **Type:** \_\_\_\_\_

### Current Address:

**Unit:** \_\_\_\_\_ **Street Number:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

### Contacts:

**Home Phone:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_ **Cell Phone:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

**E-mail:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_



Licensed Property Management Services

## 2. Property Applying For

**Address:**

Unit: \_\_\_\_ Number: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Lease Term:** \_\_\_\_ Year(s) \_\_\_\_ Month(s)

**Date Property to Be Occupied:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MM DD YYYY

**Rental Amount:** \$ \_\_\_\_\_ Per Month or \$ \_\_\_\_\_ Per Year

**Name(s) of other Applicants:**

1- \_\_\_\_\_

2- \_\_\_\_\_

3- \_\_\_\_\_

4- \_\_\_\_\_

**No. of Person Occupying:** \_\_\_\_ Adult(s) \_\_\_\_ Children

**Ages of Children (if applicable):** \_\_\_\_\_

## 3. Current Tenancy Details

**How long have you lived at your current address?** \_\_\_\_ Year(s) \_\_\_\_ Month(s)

**Name of Landlord/Agent (if applicable):** \_\_\_\_\_

**Landlord/Agent Phone Number:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_

**Rent Paid Per Month:** \$ \_\_\_\_\_

**Reasons for Leaving:** \_\_\_\_\_

[info@saferent.ca](mailto:info@saferent.ca)

www.saferent.ca

 **COLDWELL BANKER** | **PRESTIGE REALTY**

Licensed Property Management Services

#### 4. Previous Rental History

**Previous Address:**

Unit: \_\_\_\_\_ Street Number: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**How long have you lived at your previous address?** \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

**Name of Landlord/Managing Agent/Realtor:** \_\_\_\_\_

**Landlord/Managing Agent/Realtor Ph Number:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**Rent Paid Per Month:** \$ \_\_\_\_\_

**Reasons for Leaving:** \_\_\_\_\_

#### 5. Current Employment Details

##### Applicant #1

**Occupation:** \_\_\_\_\_

**Employer's Name:** \_\_\_\_\_

**Employment Address:**

Unit: \_\_\_\_\_ Street Number: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Employer Phone Number:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**Contact Name (e.g. Manager / Supervisor):** \_\_\_\_\_

**Length at current employment:** \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

**Monthly Salary:** \$ \_\_\_\_\_ or **Yearly Income:** \$ \_\_\_\_\_

**Other Income (please specify):** \_\_\_\_\_



Licensed Property Management Services

## Applicant #2

Occupation: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Employment Address:

Unit: \_\_\_\_\_ Street Number: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Employer Phone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_

Contact Name (e.g. Manager / Supervisor): \_\_\_\_\_

Length at current employment: \_\_\_\_ Year(s) \_\_\_\_ Month(s)

Monthly Salary: \$ \_\_\_\_\_ or Yearly Income: \$ \_\_\_\_\_

Other Income (please specify): \_\_\_\_\_

## 6. Previous Employment Details\*

### Applicant #1

\* if the current length of employment is less than two (2) years

Occupation: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Employment Address:

Unit: \_\_\_\_\_ Street Number: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Employer Phone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_

Contact Name (e.g. Manager / Supervisor): \_\_\_\_\_

Length at current employment: \_\_\_\_ Year(s) \_\_\_\_ Month(s)

Monthly Salary: \$ \_\_\_\_\_ or Yearly Income: \$ \_\_\_\_\_



Licensed Property Management Services

## Applicant #2

\* if the current length of employment is less than two (2) years

**Occupation:** \_\_\_\_\_

**Employer's Name:** \_\_\_\_\_

**Employment Address:**

Unit: \_\_\_\_\_ Street Number: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Employer Phone Number:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

**Contact Name (e.g. Manager / Supervisor):** \_\_\_\_\_

**Length at current employment:** \_\_\_\_ Year(s) \_\_\_\_ Month(s)

**Monthly Salary:** \$ \_\_\_\_\_ or **Yearly Income:** \$ \_\_\_\_\_

## 7. If you have pet, please complete the following

**Age:** \_\_\_\_\_ **Breed:** \_\_\_\_\_  
**Size:** \_\_\_\_\_

**Is your pet house trained?** Yes / No

## 8. Personal References

**First Reference:**

**Name:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_ **Phone Number:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

**Second Reference:**

**Name:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_ **Phone Number:** ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

## 9. Collection Statement

We collect your personal information for the purpose of assessing the risk of providing you with the tenancy, processing your tenancy application, preparing the lease or tenancy agreement, collecting rental payments and other purposes related to the management of your tenancy.

Your personal information will not be disclosed to other people or to external organizations. However, if necessary, we may disclose personal information about you to:

- the property owner, its lawyers and contractors;
- tenancy tribunals and courts;
- service providers for repairing/maintaining the property.
- if you consent to us doing so;

## 10. Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. No action will be taken against the owner or agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the date for whatever reason. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancy Act.

I declare that all information contained in this application is true and correct to the best of my knowledge and given of my own free will. I declare that I have inspected the property and am satisfied that the premises are in neat and clean condition, and that I am not bankrupt.

I hereby authorize the agent to whom this application is submitted to obtain such credit reports or other information as may be deemed necessary in connection with the establishment and maintenance of a credit account or for any other direct business requirement. This consent is given pursuant to Chapter 78, Section 12, of the Credit Reporting Act, R.S.B.C. 1979.

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MM DD YYYY

| <b>Applicant Signature:</b> _____   | <b>Witness Signature:</b> _____  |
|---|--|
| <div style="text-align: right; margin-bottom: 10px;">www.saferent.ca</div> <div style="border: 1px solid black; width: 50px; height: 40px; margin-left: auto;"></div> | <div style="text-align: right; margin-bottom: 10px;">info@saferent.ca</div> <div style="border: 1px solid black; width: 50px; height: 40px; margin-left: auto;"></div> |

[info@saferent.ca](mailto:info@saferent.ca)